

SHANKLIN HOTEL - JOB APPLICATION FORM

SH~P01/INT

Please complete application IN FULL. Clearly print your details in BLOCK LETTERS.
Failure to complete form in full may disqualify your application.

POSITION APPLIED FOR

FULL/PART TIME

PERSONAL DETAILS

TITLE/SURNAME

HOME TEL

FORENAMES

MOBILE TEL

ADDRESS

EMAIL

UK DRIVING LICENCE (YES/NO)

IF 16 OR UNDER ENTER AGE

HIGHER TRAINING QUALIFICATIONS (NVQ's/GNVQ's/A LEVELS)

EDUCATION/QUALIFICATION DETAILS	RESULTS/GRADES	DATE ACHIEVED

EMPLOYMENT HISTORY / PREVIOUS EXPERIENCE

Please complete starting with your MOST RECENT employment

JOB TITLE	PLACE OF EMPLOYMENT/ CONTACT NAME	WAGE/ SALARY	START DATE	FINISH DATE	REASON FOR LEAVING

GIVE DETAILS OF RECENT DUTIES AND ANY OTHER EXPERIENCE THAT MAY SUPPORT YOUR APPLICATION

REFERENCES

Please list TWO references that we are able to contact, one MUST be a recent employer if you had one

NAME	
JOB TITLE	
COMPANY NAME/ ADDRESS	
TEL NUMBER	

NAME	
JOB TITLE	
COMPANY NAME/ ADDRESS	
TEL NUMBER	

PART TIME EMPLOYMENT AVAILABILITY

Please ONLY complete this section if you ARE NOT applying for a full time position

DAYS NOT AVAILABLE	TIMES NOT AVAILABLE

IN EDUCATION (YES/NO)

OTHER COMMITMENTS

ENTITLEMENT TO WORK IN THE UK

To comply with the Asylum and Immigration Act 1996 all prospective employees will be asked to supply evidence of eligibility to work in the UK. We will ask for a copy of an appropriate official document.

DO YOU REQUIRE A WORK PERMIT TO WORK IN THE UK? (YES/NO)

IF YOU ALREADY HAVE ONE PLEASE GIVE EXPIRY DATE

DISABILITY DISCRIMINATION ACT 1995

"A physical or mental impairment which has substantial and long-term adverse effect on a person's ability to carry out normal day-to-day activities".

DO YOU REGARD YOURSELF AS HAVING A DISABILITY WITHIN THE TERMS OF THE ACT? (YES/NO)

DECLARATION

To the best of my knowledge, the information I have supplied on this form is correct. I understand that giving false information or omitting relevant information could disqualify my application and, if I am appointed, could lead to my dismissal.

SIGNED

DATE

FOR MANAGEMENT USE ONLY

INTERVIEW? YES: DATE TIME

POSITION TO INTERVIEW FOR WITH

NO: GIVE REASONS

HOLD: HOLD UNTIL DATE